

U.S. Army Heritage and Education Center

Internship Description

The USAHEC offers in-depth professional experience through internships to students pursuing undergraduate and graduate degrees. Enrollment in a degree program is not required. Our dedicated internship mentors provide personal leadership to students who join their team. The USAHEC is a world-class working archive, museum, and educational facility; the USAHEC Internship Program is intended to provide real-world experience in the history, public history, museum, archival, public relations, graphic design, and library fields to eager and motivated students. The interns will support the mission and vision of the USAHEC and support daily activities and special projects supervised by USAHEC employees.

Position:	Oral History Intern
Branch:	Visitor and Education Services
Mentor:	K. Warner
Description:	Develop, plan, and collect oral history interviews in accordance with Army policies and regulations. Develop and execute collection plans for oral histories. Transcribe and edit oral history interviews.
Minimum Required Hours:	240
Required Coursework, Experience, and Skills:	Bachelor's Degree in History, Public History, Applied History, Archives, Museum Studies, Library Science, or similar degree. High-performing undergraduates will be considered. Proficient in Microsoft Office Products.
Required Documents:	Internship Application (available on USAHEC website), Targeted Resume, Cover Letter

Email required documents to the USAHEC internship coordinator.

Mr. Karl Warner
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